

Check List for Guides before fixing Date of Thesis Approval Meeting

Name of the scholar :

Roll No.:

Name of guide(s) :

1	Forwarding note is signed and submitted to CE office	Yes/No
2	Thesis was checked for plagiarism	Yes/No
3	Scholar has circulated the final version of the thesis copy to DC members and Sectional Observer	Yes/No
4	Decision made in consultation with DC members about Track 1* or Track A*	Yes/No
5	Consent from examiners obtained	Yes/No

*Note:

Track-1 evaluation: For scholars who have high-quality published work which is more than the norm for the research area. The scholar must be the primary contributor to the papers, and this should be evident in terms of authorship as first author, or equally credited author. The publications must be in good venues. 70% or more of the thesis must have already been published (or accepted) for publication. Track-1 evaluation is by two examiners approved at the thesis-submission approval meeting. The examiners, who can be internal or external, are given six weeks to evaluate the thesis and submit their reports. The viva voce examination can be held as soon as the first report is received.

Track-A evaluation: For scholars who have published work which is considered normal for the research area. Track-A evaluation will be by three examiners composed of two external examiners and one internal (IITM) examiner from a list of four external and two internal examiners provided. For the list of external examiners, there shall be no compulsion to include foreign examiners (outside India), but it must contain at least one Indian examiner. Dean(AR) will pick examiners from the list approved at the thesis-submission approval meeting. The examiners are given six weeks to evaluate the thesis and submit their reports. The viva-voce examination can be held as soon as two reports are received.